

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY - OCTOBER 25, 2018**

CALL TO ORDER. Mayor Paul Hassler called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderman Bob Donovan	Alderman Mike Jokerst
Alderman Jimmie Jones	Alderman Donnie Stuppy
Alderman Joe Prince	Alderman Randy Ruzicka

Absent: Alderman Gary Smith
Alderman John Mooney

APPROVAL OF AGENDA. A motion by Alderman Jokerst, second by Alderman Ruzicka to approve the agenda as presented. Motion carried 6-0-2 with Alderman Mooney and Alderman Smith absent.

PRESENTATION/AWARDS. None.

PERSONAL APPEARANCE. None.

CITY ADMINISTRATORS REPORT. (See Attached Report)

STAFF REPORTS.

Steve Wilson - Alliance Resources (See Attached Report)
Sandra Cabot - Tourism Director (See Attached Report)
Eric Bennett - Police Chief (See Attached Report)

COMMITTEE REPORTS. None.

PUBLIC COMMENTS. None.

CONSENT AGENDA.

1. Minutes - Board of Aldermen - Regular Meeting - October 11, 2018
2. Minutes - Board of Aldermen - Closed Session - October 11, 2018
3. Treasurer's Report - September - 2018
4. RESOLUTION 2019 -04. A RESOLUTION APPOINTING KANDYE SUE MAHURIN TO THE STE. GENEVIEVE TOURISM ADVISORY COUNCIL.

A motion by Alderman Jokerst, second by Alderman Stuppy to approve the consent agenda as presented. Motion carried 6-0-2 with Alderman Mooney and Alderman Smith absent.

OLD BUSINESS.

BILL NO. 4248. AN ORDINANCE APPROVING A BID PROPOSAL FROM AXON ENTERPRISE, INC. FOR THE PURCHASE OF FOUR TASERS IN AN AMOUNT NOT TO EXCEED \$5,512.00 FOR THE STE. GENEVIEVE POLICE DEPARTMENT. 2nd READING.

A motion by Alderman Ruzicka, second by Alderman Prince, Bill No. 4248 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Mike Jokerst, Alderman Joe Prince, Alderman Randy Ruzicka Alderman Jimmie Jones, Alderman Donald Stuppy and Alderman Bob Donovan Absent: Alderman Smith and Alderman Mooney Nays: None Motion carried 6-0-2. Thereupon Bill No. 4248 was declared Ordinance No. 4180 signed by the Mayor and attested by the City Clerk.

NEW BUSINESS.

BILL NO. 4249. AN ORDINANCE CALLING FOR THE GENERAL ELECTION OF OFFICERS OF THE CITY OF STE. GENEVIEVE, MISSOURI TO BE HELD APRIL 2, 2019 AND PROVIDING NOTICE TO THE GENERAL PUBLIC. 1st READING. A motion by Alderman Prince, second by Alderman Stuppy Bill No. 4249 was placed on its first reading, read by title only, considered and passed with an 6-0-2 vote of the Board of Aldermen with Alderman Smith and Alderman Mooney absent.

BILL NO. 4250. AN ORDINANCE APPROVING A BID PROPOSAL FROM TURN-KEY MOBILE, INC. FOR THE PURCHASE OF TWO MOBILE DATA TERMINALS IN AN AMOUNT NOT TO EXCEED \$8,410.00. 1st READING. A motion by Alderman Stuppy, second by Alderman Ruzicka, Bill No. 4250 was placed on its first reading, read by title only, considered and passed with an 6-0-2 vote of the Board of Aldermen with Alderman Smith and Alderman Mooney absent.

BILL NO. 4251. ORDINANCE APPROVING A TAX-EXEMPT EQUIPMENT LEASE PURCHASE AGREEMENT WITH FIRST STATE COMMUNITY BANK. 1st READING. A motion by Alderman Prince, second by Alderman Jones, Bill No. 4251 was placed on its first reading, read by title only, considered and passed with an 6-0-2 vote of the Board of Aldermen with Alderman Smith and Alderman Mooney absent.

BILL NO. 4252. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AMENDING SCHEDULE III PARKING RESTRICTIONS TABLE III - E "HANDICAPPED PARKING". 1ST READING. A motion by Alderman Jokerst, second by Alderman Jones, Bill No. 4252 was placed on its first reading, read by title only, considered and passed with an 6-0-2 vote of the Board of Aldermen with Alderman Smith and Alderman Mooney absent.

OTHER BUSINESS. None.

MAYOR/BOARD OF ALDERMEN COMMUNICATION. Mayor Hassler reminded the Board about the public hearing regarding smoking regulations on November 1st at 6:30 at the KC Hall.

ADJOURNMENT. With no further business Mayor Hassler adjourned the meeting at 6:49 p.m.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Pam Meyer". The signature is written in black ink and is positioned to the right of the typed name.

Pam Meyer
City Clerk

CITY ADMINISTRATOR'S REPORT
BOARD OF ALDERMEN
October 25, 2018

- Researched Smoking prohibition ordinances.
- Issued plans and specs for city hall renovations. Bids due Oct. 31.
- Continued to work on securing easements for Chadwell Lane.
- Made counter proposal for Cell Tower lease.
- Attended Heritage Commission meeting.
- Sent 300 letters regarding the Downtown TIF. The owners of eight properties have requested to be sequestered. Property owners have until Nov 13 to request being sequestered.
- Attended Park Board meeting.
- Mayor and I attended a joint meeting of the IDC and Chamber. We informed them that the City Attorney advised the City would have to sell outright the land for subdivision development. I also informed interested parties of this conclusion.
- Provided update to the Tourism Advisory Council on Fish and Wildlife proposal.
- Attended SEMO Regional Planning and Southeast Solid Waste District meetings.
- Received request from Travis Henderson to abandon the old right of way of Le Compte St.

**OUR
MISSION**

We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.

Alliance Water Resources, Inc.

**206 S. Keene St.
Columbia, MO
65201**

(573)874-8080

OPERATIONS REPORT – Ste. Genevieve

September 2018

Water Treatment Plant

- Pointe Base tank had excessive runtimes on pump #2. This was causing excessive electric consumption and had to be rebooted.
- The Community Center drained and cleaned their indoor pool. There was very little additional hours needed to accommodate for the extra usage.
- The Peristaltic Pump used for lime feed in the water plant failed to run one evening. We rebuilt the gearbox and continued operations
- Utility Services did have their trainer removed from the Maxwell Hill Tank site after about a month.

Waste Water Treatment

- The UV System overflowed during a heavy rain event. There has been a claim started with the city's insurance to cover the damage. A representative from the SUEZ Group was onsite to assess the UV System. It appears that the unit has sustained more damage than originally thought
- Metro Ag beginning to schedule the removal of the bio solids from the waste water plant.
- Materials have been ordered to construct a roof structure over the UV System. We are making every effort to prevent water from entering the unit again.
- Staff checked all generators for any defects and proper fluid levels.
- All facilities were mowed, weed eaten and sprayed.
- Staff performed a round of routine maintenance at the wastewater plant.



OPERATIONS REPORT – Ste. Genevieve

Treatment

WASTEWATER PLANT EFFLUENT QUALITY

	BOD Mg/l	TSS mg/l	pH	E. coli forming Colonies/100 ml
Monthly Average	2.57	5.47	7.40	488
Peak Day	4.68	7.50	7.81	2420
Percent Removal	98.2%	96.9%		

NPDES EFFLUENT LIMITATIONS

	BOD Mg/l	TSS mg/l	pH	E coli forming Colonies/100 ml
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

AMMONIA MONTHLY LEVELS

	<u>Ammonia as Nitrogen</u>
Daily Maximum	.52
Monthly Average	.52

AMMONIA LIMITATIONS

	(April 1 st - Sept 30 th) <u>Ammonia as Nitrogen</u>	(Oct 1 st -March 31 st) <u>Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6



OPERATIONS REPORT – Ste. Genevieve

PLANT HYDRAULIC AND ORGANIC LOADING

Daily Maximum flow .911 MG- Sept 9th, 2018

Daily Maximum loading 550lbs. – Sept 13th, 2018

Collection/Distribution

Collections

- Staff performed routine jetting of 3700ft of sewer mains.
- We assisted with the paving of Park, Mary Ellen, and 6th streets.
- Industrial Park Lift Station pumps were pulled 6 times for rags in the impellor. One of the two motors has been pulled and sent to Vandevanter to be rebuilt. We have met with Riverview again about the problem with the rags being sent to the lift station.
- All of the generators at the lift stations have been checked for fuel, oil, and antifreeze.
- Sewer easements were mowed and inspected, some area will need to be widened this winter.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

Distribution

- Water main breaks on Washington St and LaPorte Street were repaired.
- Utility Services was contacted about the light on M road tower not working and the man door needing to be replaced.
- Materials have been inventoried and the rock supply has be replenished for the winter months, in preparation of upcoming water leaks.
- Utility Service performed a routine interior renovation of the Maxwell Hill Tank and finally removed their trailer.
- Met with Schulte Supply concerning the purchase of a new meter reading system.
- Heavy rain washed out a 10" water main leaving it exposed. Staff replaced the dirt in the area and repaired the area to the pre-existing grade.

Customer Service

- Staff performed 39 line locates
- Staff performed 105 work orders
- Staff performed 25 disconnects for non-payment.
- There were 4 loads of lime purchased



OPERATIONS REPORT – Ste. Genevieve

Project Updates

- The water tower project continues to progress. The crew foreman claims the tower will be erected in 5 weeks.

Safety

- All staff attended the safety meeting that covered Confined Space entry and the Hazards that the entrant faces.
- All staff reviewed a safe driving module.
- All fire extinguishers were inspected by an outside contractor.

Regulatory

- All testing and reports were submitted on time.

Training

- Corey Litterst and Jason Abt are scheduled to test for their State Certifications in November.

Concerns for the Month

- Water Tower Project

Positives for the Month

- Tower project moving along.
- Staff continues to work towards upgrading and obtaining licenses



Oct 24, 2018

Ste. Genevieve Tourism Director Report

Guest and tour recap – we closed out September with 2179 guests and 378 tour guests for the month, about 150 lower than last year but 170 higher than the five year average for the month of September.

Passports – The Welcome Center sold 92 adult and 7 student walk-in tour Passports for the month.

October has already been a very busy month for tour groups and conferences, with more than 1300 guests through the middle of the month.

Attended the IDC/Chamber Meeting; the IDC/SGHS Meeting and the TIF meeting (s)

BOA members will want to know about these upcoming local events:

- Friday Oct 26 – the final 4th Friday Art Walk of 2018 is 6-9pm
- the 1st Annual “Pumpkin Glow” sponsored by Friends of the Park
 - the St Vincent de Paul Christmas Yard Sale (6am to 5pm at the Patke Room)

Saturday Oct 27 the Rural Heritage Day festival sponsored by the SG Lion’s Club

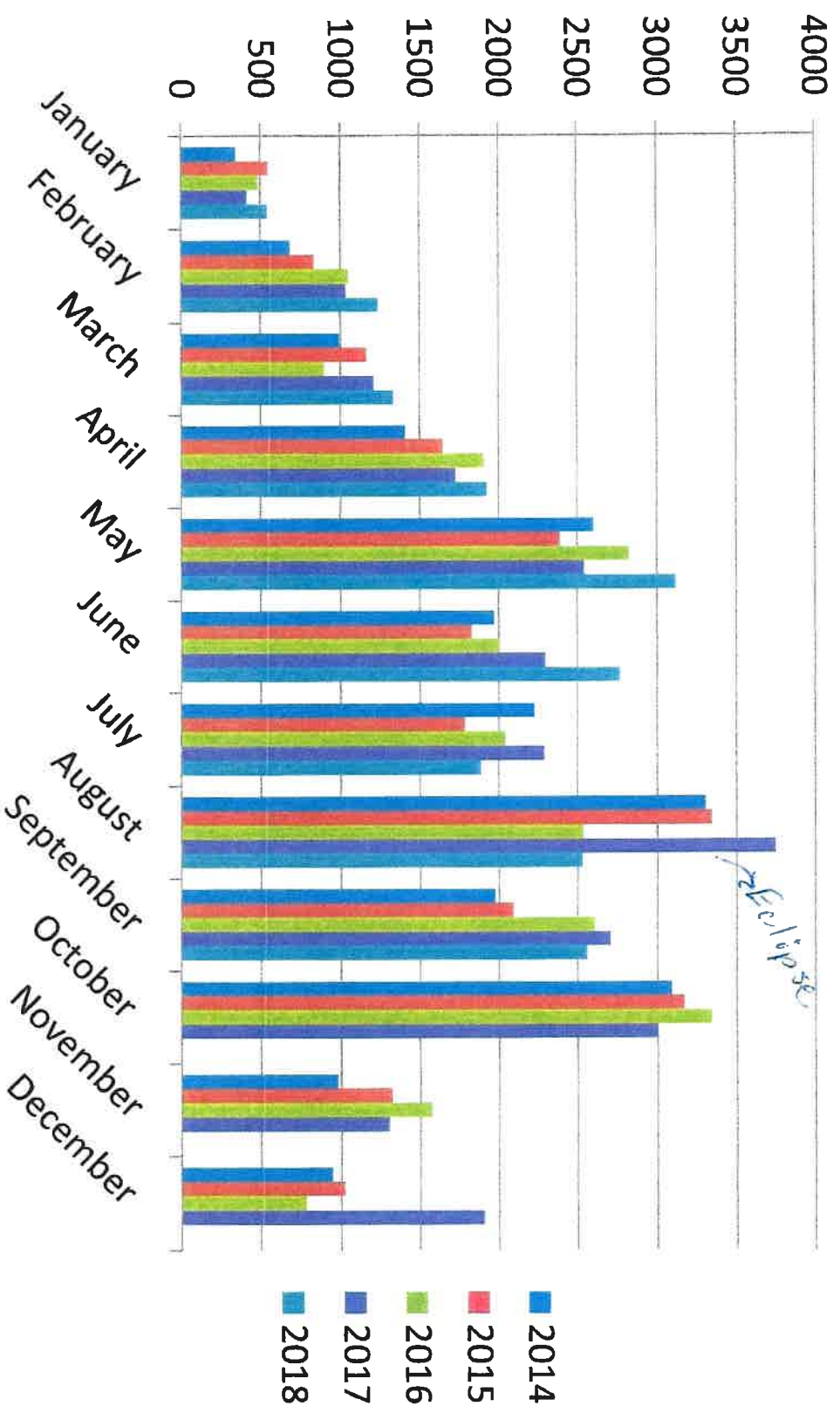
- the 4 mile Levee Loop walk/run
- the Déjà vu Spirit Reunion in Memorial Cemetery 5 to 8pm
- the Presbyterian Church’s Bake Sale and Book Sale

NPS – confirmed with NPS that they are on track to accept the first property for the National Historical Site in the spring – likely March/April timeframe.

SG Museum – planning temp closure of existing bldg on 12/10 (after the Christmas festival)

Welcome Center Visitors

Individual Visitors thru June





Ste. Genevieve Police Department



Monthly Operations Report

Date: October, 2018

Calls for Service:

*SGPD responded to 488 calls for service in September.

1055	INTOXICATED PERSON	2
1059	ESCORT	10
1073	ALARM BURGLARY	13
3510	MISCELLANEOUS	1
8082	INFORMATION	1
8085	PERSON CHECK	1
8121	TRAFFIC STOP	106
9476	FOLLOW UP INVESTIGATION	1
A911	ABANDON OR OPEN 911 CALL	4
ADMN	ADMINISTRATIVE	1
ALARM	FIRE ALARM	2
ANIM	ANIMAL CALL	12
ASSA	ASSAULT/SEXUAL ASSAULT WITH EMS AND FIRE	1
ASSIP	ASSIST FOR POLICE	3
ASSLT	ASSAULT CALL	1
BURG	BURGLARY	1
CHEST	CHEST PAIN(NON-TRAUMATIC)	1
CHOK	CHOKING	1
CI	C AND I DRIVER	4
COMME	COMMERCIAL FIRE	1
CUSTO	CHILD CUSTODY	1
CWB	CHECK WELL BEING	10
DFS	ASSIST DFS	2
DIABE	DIABETIC PROBLEMS	1
DIFBR	BREATHING PROBLEMS	1
DIST	DISTURBANCE	18
DOMES	DOMESTIC DISTURBANCE	3
ELEC	ELECTRICAL FIRE	2
EXTRA	EXTRA PATROL	7
FALLS	FALLS	5
FOUND	FOUND PROPERTY	2
FRAUD	FRAUD	2
FUGI	FUGITIVE ARREST	5
HARA	HARASSMENT	3
INVESF	INVESTIGATION FOR FIRE	3
INVESE	INVESTIGATION POLICE	23
MISC	MISCELLANEOUS	103
MOTO	MOTORIST ASSIST	5
MVAN	MVA NON INJURY	9
MVAU	MVA UNKNOWN INJURY	1
ODOR	ODOR OF GAS	1
OPEN	OPEN DOOR	3
OVER	OVERDOSE/POISONING(INGESTION)	1
PAPER	PAPERS SERVED	4
PEACE	PEACE DISTURBANCE	8
PICK	PICK UP	1
PREG	PREGNANCY/CHILDBIRTH/MISCARRIAGE	2
PROP	PROPERTY DAMAGE	2
PSYCH	PSYCHIATRIC/ABNORMAL BEHAVIOR/SUICIDE ATTEMPT	4
RDCLOSED	ROAD CLOSED	1
RDHAZ	ROAD HAZARD	10
REPO	REPO	1
RESCU	RESCUE CALL	1
SICK	SICK PERSON(SPECIFIC DIAGNOSIS)	2
STROK	STROKE(CVA)	1
SUSP	SUSPICIOUS ACT	39
THEFT	THEFT	10
THREA	THREATS	4
TRESP	TRESPASSING	4
TTC	TRY TO CONTACT	1
UNCON	UNCONSCIOUS	6
UTILI	UTILITY CREW	2

TOTAL	
AGENCY	CALLS
STE GENEVIEVE POLICE	488

Summons issued:

*Our department issued 63 summons in September. All summons were issued through the municipal court.

Staffing:

* We have hired Brendon Corbett as a full-time police officer. Officer Corbett starts October 26, 2018.

Training:

*

Meetings attended:

*I attended 2 Board of Aldermen meetings in September.

Facility:

*I have advertised to put the project out for bid. As of the time of this report, 5 contractors have picked up bid specs. Bids are due 10-31-18 by 4:00 p.m.

Equipment/Maintenance:

*We have an ordinance on the agenda to request entering into a lease purchase agreement with FSBC for the continued vehicle replacement plan, as well as ordinances to purchase new Tasers and computers for Mobile Data Terminals.

Police Radio:

*Nothing to report.

Grants:

*Still waiting to hear confirmation on the Missouri Police Chiefs Association grant for Mobile Data Terminals.

Miscellaneous:

*Nothing to report.